

**ROOSEVELT FIRE DISTRICT
BOARD MEETING
January 14, 2015**

Meeting was called to order at 8:11 P.M. by Chairman, Garland Moore

Pledge to Flag by Commissioner Williams followed by a moment of silence for departed members.

Roll Call: Commissioners Tyler, Nelson, Bowdwin, Williams and Commissioner Moore were present. Also present was, District Clerk Dena Alexander, Secretary Eromosele, Treasurer John Whitchett, Deputy Treasurer Trina Sutherland and Attorney Lance D. Clarke for Cooke and Clarke.

MINUTES: Regular meeting December 10, 2014 - Commissioner Tyler made a motion to approve the report. Commissioner Williams seconded the motion, 5 ayes.

TREASURERS' REPORT: December 2014 Report - Treasurer Whitchett moved from the general fund \$20,000 loan for bills was moved back to the savings and \$100,000 was moved to the reserve fund. Commissioner Bowdwin made a motion to approve the report. Commissioner Nelson seconded the motion, 5 ayes.

COMMISSIONERS REPORTS:

Commissioner Tyler - indicated that he sent out 9 sets of gear and 7 hoods for cleaning last week. They should be back on Friday. The large flag needs to be replaced. It has a stain on it and was sent out for cleaning. The last inspection was completed on the Generator today by Town of Hempstead. The ice machine at Hose #3 was repaired temporarily needed to order a part for the final repair. TRANE did preventive maintenance on the HVAC system. Mayday Communication repaired the antenna on 732. They were also given 3 pagers for repair. The spot light on 734 was repaired. The marker light on 732 needs repair will be done by Hendricks. The Treasurer indicated that we need a contract for Hendrickson.

Center Island provided a quote for lights at car port at Hose #3. Will have Center Island put in charging station for cell phones and quads for the Commissioner's office. Tyler is currently comparing prices to purchase new Gear for the Department.

Commissioner Nelson - Unit 735 is at RVI for PM and inspection needs some minor repair. Unit 7310 has a charging issue mobile Fleet may do up grade on battery. Air Deb was on sight to retrofit 7361, 737and 734. All trucks are currently on the same system. Commissioner Nelson is looking into a maintenance agreement with Air Deb. He is also looking into a Med safe for 736 to secure medication on Board. Hendrickson will be repairing vehicles going forward. We have had issues with Nevelle so we are moving over. Hendrickson is in Islandia off LIE.

Commissioner Bowdwin - The Red Alert Kiosk for the meeting room has been received and should be installed tomorrow. The cut over for LightPath was completed today. We are now on the Fiber network. The phones will be cut over on another day should be next Friday by 2:00PM. The Wi-Fi access is spotty and new access points installed in various areas of the building should be installed tomorrow. The Think Pads are in the Commissioner's office will be available tomorrow after Island tech completes configuration. We need to have a discussion on the Tough books for the Chiefs office. Atlantic Wireless sent in a proposal to review our wireless account.

Commissioner Williams - No Report

Commissioner Moore - Commissioner Moore inquired as to the disposition of Class A winter coats for members. They are sorely needed now. Commissioner Bowdwin made a motion to look into purchase of winter season coats not to exceed \$8,500. Commissioner Williams seconded the motion, 5 ayes.

Commissioner Moore also looked into the correct flag for Arch detail and casket flags. He received quote from Mineola flags for 4 casket flags and 1 Arch detail. Commissioner Tyler made a motion to accept the quote from Mineola flag for \$2,440.00. Commissioner Williams seconded the motion, 5 ayes.

ATTORNEY REPORT - Attorney Clarke indicated that all election information has been filed with the Town of Hempstead and a return receipt was received. He submitted to the Commissioners a draft of the District Secretary's contract. The bid with the NYSERDA recommendation is just about completed. Motion needed to go out to bid for lighting at Headquarters and Babylon Turnpike. .

CHIEFS' REPORTS- Chief Fennell, was present, and 2nd Asst. Chief Wint.

Chief Wint submitted his report for all LOSAP and Calls for January through December.

Chief Fennell submitted his report and stated Essentials class will be held Tuesdays and Thursdays through February 05, 2015. Department meeting moved to January 4, 2015 at 11 AM and February 8, 2015 at 11:00 AM. Military members must be on the rolls however the District does not provide any benefits or LOSAP points after 5 years.

Commissioner Bowdwin discussed the Kiosk finger reader system and the need to move away from the paper sign in for calls. The Chiefs expressed concern about the procedure when no Chiefs are on scene and how to capture exceptions when another officer is in charge of the call. The Commissioners will look into it and come up with a procedure.

The District Clerk indicated that there have been calls regarding the Explorers Club. We will be just taking information and the can come up on Sundays to register.

OLD BUSINESS -

- Electronic equipment for Commissioners and Officers is in and being programed by Island Tech.
- Electronic equipment for Chiefs
- Bid for NYSERDA suggested installations- Commissioner Tyler made a motion to prepare bid and send for review. Return date of bid February 11, 2015. Commissioner Nelson seconded the motion, 5 ayes.
- Roof Repair at Headquarters(**Spring 2015**)
- **RFP for Architectural Services & Schedule for Hose #1 and commissioners' offices-** Commissioner Tyler made a motion to hire Elite Construction to prepare a request for qualifications for Architectural services. Commissioner Bowdwin seconded the motion, 5 ayes

NEW BUSINESS -

- **A+ Security Cameras upgrade** - tabled we are still waiting for the quote
- **Quote Knox Box Med Safe for unit 736** Commissioner Nelson made a motion to purchase the med safe have installed by AVE not to exceed \$1,200.00. Commissioner Williams seconded the motion, 5 ayes

- **Permanent Shed purchases for Headquarters and Hose #3-** Treasurer indicated that the cost of the rental of the pods is approximately \$160.00 per month. Commissioner Moore suggested we research the sizes and costs units one for Headquarters and one for Hose #3. Commissioner seconded the motion, 5 ayes.
- **LOSAP Year-end summary Hometown First Security Benefit Life Insurance \$1,030,694.85- and Standard American is \$106,616.27.** Commissioner Nelson made a motion to transfer \$50,000 from First Security Benefit life to American Equity Investment Life Insurance Company. Commissioner Bowdwin seconded the motion, 5 ayes.
- **Application for Solar Panels with NYSERDA -** Commissioner Bowdwin made a motion that the District Secretary should investigate the process to get solar panels on the District buildings with assistance from NYSERDA. Commissioner Tyler seconded the motion, 5 ayes
- **Medical Classification Change -** Commissioner Nelson made a motion to accept the change as written; Commissioner Bowdwin seconded the motion, 5 ayes

Roosevelt Fire Department Medical Classifications

Article XVII- Section 1

Class A:

This is an unrestricted status for Probationary or Active members that engage in interior structural firefighting with the use of SCBA. Status as determined by a complete physical by our Medical Provider with no restrictions.

Class B:

This is a restricted status for Members that have been medically cleared for exterior firefighting without the use of SBCA.

Class C:

This is a restricted status for Members who are under a Medical Doctors care for a temporary physical condition that will not permit them to qualify for Class A or Class B status. (May also be qualified under the provision of the sick non Firematic status in By-Laws) This will allow members to participate in activities of the department without responding to the incident.

Any Permanent Condition that does not permit member to hold and maintain a class A or Class B status are extended the following options.

- 1) Lifetime Membership (if qualified under the provisions of the Bylaws)
- 2) Retirement from fire service.

**ITEM NO. 1: PAYMENT OF CLAIMS - 2014- 989 through 2014- 1046
2015-001 through 2015 -050**

Motion made by Commissioner Tyler to approve payment of claims. Commissioner Nelson seconded the motion, 5 ayes.

ITEM NO. 2: PERSONNEL ISSUES: Were reviewed in Executive Session

ITEM NO. 3 FACILITY RENTAL REQUESTS - See Executive Session notes.

At 9:10 PM Commissioner Tyler made a motion to go into executive session to discuss legal issues to be presented by Counsel and personnel items. Commissioner Nelson seconded the motion, 5 ayes.

At 10:39 PM Commissioner Nelson made a motion to reconvene. Commissioner Williams seconded the motion, 5 ayes.

ITEMS DISCUSSED IN EXECUTIVE SESSION:

1. **The new slate of Officers for the Department for 2015:** Motion by Commissioner Tyler for approve the new officers of the Department as follows;
 - a. Chief of the Department - Derrick Fennell
 - b. 1st Assistant Chief - Darrell Riddick
 - c. 2nd Assistant Chief - Christopher Wint
 - d. Department Secretary - Jennifer Corbin
 - e. Department Treasurer - Morgan Miller
 - f. Sergeant at Arms - Willie Nunn
 - g. 7th Battalion Delegate - Tracy Bowdwin. Commissioner Nelson seconded the motion, 5 ayes.
2. **The New company Officers** - Motion by Commissioner Tyler to accept the slate of company officers for 2015, Commissioner Bowdwin seconded the motion, 5 ayes;
 - a. Emergency Company
 - i. Captain - Judy Miller
 - ii. 1st Lieutenant - Pamela Williams
 - iii. 2nd Lieutenant - Melody Foskey -Easterling
 - iv. Treasurer - Ronald Lee
 - v. Secretary - Mahogany Sanders
 - vi. Squad President - Jennifer Corbin
 - vii. Squad VP - Mahogany Sanders
 - b. Fire Police
 - i. Captain -Felix Ogleton
 - ii. Secretary - Ronald Coleman
 - iii. Treasurer - Ronald Coleman
 - c. Hose & Engine Co. No. 3
 - i. Captain Derrick Wyche
 - ii. 1st Lieutenant - Hector Tyler Jr.
 - iii. Secretary - Abner Vasquez
 - iv. Treasurer- Ex-Chief Joe Glenn
 - d. Hose & Engine Co. # 1
 - i. Captain - Tracy Bowdwin
 - ii. Secretary - Sharone Watkins-Anderson
 - iii. Sgt. At Arms - Darrell Riddick
 - e. Truck Co. #1 Alpha Hook and Ladder
 - i. Captain - Aaron Martin
 - ii. 1st Lieutenant - Allen Williams
 - iii. Secretary - Rajendra Rajocooar
 - iv. Treasurer- Brandon Lieu - Hing
 - v. Sgt. at Arms - Ewan Dawkins

3. **Request from Chiefs' office to purchase a new laminator at \$307.99:** Commissioner Nelson made a motion to approve the request. Commissioner Williams seconded the motion, 5 ayes.
4. **New Gear:** Commissioner Tyler made a motion to approve the purchase of new gear for the following members; Brian Bates and Mahogany Sanders. Commissioner Nelson seconded the motion, 5 ayes.
5. Commissioner Nelson made a motion to approve the request for life membership from Darren Bryant. Commissioner Williams seconded the motion, 5 ayes.
6. Commissioner Nelson made a motion to accept Letter of resignation and the chief's recommendation to drop Firefighter Karl Dauphin from the rolls of the Roosevelt Fire Department. Commissioner Williams seconded the motion, 5 ayes.
7. Commissioner Williams made a motion to accept the Chief's recommendation to drop Probationary Fire Fighter Yasoda Querrard from the rolls of the Department. Commissioner Bowdwin seconded the motion, 5 ayes.
8. Commissioner Nelson made a motion to accept the Chief's recommendation to drop Probationary Fire Fighter Gilberto Guidos from the rolls of the Department. Commissioner Tyler seconded the motion, 5 ayes.
9. Commissioner Nelson made a motion to accept the Chief's recommendation to drop Fire Police Member John Lopez Sr. from the rolls of the Department. Commissioner Bowdwin seconded the motion, 5 ayes.
10. Commissioner Nelson made a motion to accept the Chief's recommendation to drop Ex-Chief William Stockdale Jr. from the rolls of the Department. Commissioner Tyler seconded the motion, 5 ayes.
11. Commissioner Nelson made a motion to accept the request from Ex- Chief William Stockdale Sr. for Life Membership in the Department. Commissioner Bowdwin seconded the motion, 5 ayes.
12. Commissioner Tyler made a motion to purchase Class A white uniform shirts for Captain Judy Miller, Lt. Melody Foskey-Easterling and Lt. Pamela Williams. Commissioner Williams seconded the motion, 5 ayes.
13. Commissioner Tyler made a motion to approve the request from the family of Michael Stowell to use Headquarters meeting room for a Repast on Saturday January 24, 2015 from 2:00PM to 4:00 PM. Commissioner Nelson seconded the motion, 5 ayes.
14. Commissioner Bowdwin made a motion to approve the use of the Headquarters meeting room for a Tax Grievance workshop given by Legislator Kevan Abrahams on February 06, 2015 from 6:30 PM until 8:00 PM. Commissioner Nelson seconded the motion, 5 ayes.

At 10:48 PM Commissioner Williams made a motion to adjourn the meeting. Commissioner Bowdwin seconded the motion, 5 ayes.