

**ROOSEVELT FIRE DISTRICT  
BOARD MEETING  
April 8, 2015**

Meeting was called to order at 8:21 P.M. by Chairman, Garland Moore

Pledge to Flag by Commissioner Tyler followed by a moment of silence for departed members.

**Roll Call:** Commissioners Tyler, Bowdwin, Nelson and Commissioner Moore were present. Also present was Treasurer John Whitchett, Deputy Treasurer Trina Sutherland, Commissioner Williams (arrived late) and Attorney Lance D. Clarke for Cooke and Clarke. Secretary Clara Gillens Eromosele, and District Clerk Dena Alexander were excused.

**MINUTES: Regular meeting March 11, 2015** –Commissioner Nelson made a motion to approve the report. Commissioner Bowdwin seconded the motion, 4 ayes.

**TREASURERS' REPORT: February 2015 Report** –Commissioner Bowdwin made a motion to approve the report. Commissioner Nelson seconded the motion, 4 ayes.

**COMMISSIONERS REPORTS:**

**Commissioner Tyler** – Spring cleaning is in progress at all firehouses. He suggested we will have to do building on pillions at Hose # 1 because of the underground stream. We need to have a work place violence policy. Cracked mirror at Hose # 3 will be repaired. Mirrors at Hose # 1 will be moved. Maintenance was done at Headquarters for the ice machine and a temporary fix was done at Hose # 3 ice machine needs a part ordered. Simplex Grimelle will start work at Headquarters Monday at 7:30 AM. Guidelines for new pumping and driving skills need to be updated. All the motors on the garage door have been replaced.

**Commissioner Bowdwin** – The headquarters kiosk in meeting room is working and we can go paperless now. Commissioner Bowdwin has ordered five (5) computers for Chiefs and 2 District staff. Commissioner Bowdwin will contact Lightpath regarding an issue at Hose # 3.

**Commissioner Nelson** – Generator project is complete, the Town did final inspection and signed off. Units 732, 734, and 736 have all been repaired. Unit 732 has water indicator level that needs to be ordered; unit 736 has rear cabinet frame and glass that is offline and needs to be ordered. Unit 7310 has been scheduled for Paul Conte, unit 735 was repaired by Hendrickson after fire. Commissioner Nelson requested to purchase 12 minitor V pagers to replace outdated pagers. Commissioner Nelson suggested that the Board need to discuss the staff evaluation should be based on their performance. Commissioner Nelson would like to purchase a shed for Hose # 3.

**Commissioner Williams** – The floors in the Emergency recreation room need to get repaired. The pins and stars that were ordered are in. Training for the Firefighter Explorers Program is in process.

**Commissioner Moore** – The traffic light at Headquarters are almost finished. A remote for the apparatus bay at Headquarters will need to be ordered.

**ATTORNEY REPORT** – Spoke with Vince Marmorale from Hometown regarding mutual aid insurance coverage. Also spoke with Keith regarding mutual aid insurance coverage who said the insurance is primary for Upstate. Attorney Clarke suggested keeping our policy the way it is, we do not need to change. He will work on the lighting bid specs.

**CHIEFS' REPORTS-** Chief Fennell, was present and 2<sup>nd</sup> Asst. Chief Wint.

Chief Wint submitted March 2015 LOSAP report. Commissioner Moore suggested for the 2<sup>nd</sup> Asst. Chief to email LOSAP reports to the Commissioners.

Chief Fennell- Reported Memorial Day inspection is coming up and cleaning supplies are needed. He also requested to purchase address speakers for Headquarters meeting room. Commissioner Moore suggested for the Chief to get a plaque for Ex-Chief Daniel Markham for the Memorial Day Service. Commissioner Nelson said Truck Company high band radios were ordered just waiting on delivery. Spoke with 1<sup>st</sup> Assistant Chief Crayton will forward over By-laws for Explorer program.

### **OLD BUSINESS**

- Commissioner Bowdwin have quotes for tough books for chiefs cars
- Bid for NYSEDA suggested installations (**Tabled for executive session**)
- Commissioner Tyler suggested going to old contractor (Done Right Roofing) who did roof before and get patch work but will get quotes from other contractors.
- A+ Security cameras upgrade (**Tabled for executive session**).

### **NEW BUSINESS**

Commissioner Tyler suggested he would like to replace the carpet at Headquarters with hardwood flooring.

Commissioner Bowdwin suggested looking into maintenance of the recreation rooms at Headquarters due to the building being ten years old.

**ITEM NO. 1: PAYMENT OF CLAIMS - 2015- 208 through 2015- 277** Motion made by Commissioner Tyler to approve payment of claims. Commissioner Bowdwin seconded the motion, 4 ayes.

**ITEM NO. 2: PERSONNEL ISSUES:** None.

**ITEM NO. 3 FACILITY RENTAL REQUESTS -** None.

At 9:01 PM Commissioner Tyler made a motion to go into executive session to discuss legal issues to be presented by Counsel and personnel items. Commissioner Nelson seconded the motion, 3 ayes.

At 10:00 PM Commissioner Nelson made a motion to reconvene. Commissioner Bowdwin seconded the motion, 3 ayes.

### **ITEMS DISCUSSED IN EXECUTIVE SESSION:**

1. Commissioner Tyler made a motion to approve to buy cleaning supplies for the Memorial Day inspection. Commissioner Nelson seconded the motion, 4 ayes
2. Commissioner Bowdwin made a motion to approve Darrell Riddick, Sharone Anderson, Deniqua Smith, Judy Miller, Mohagony Sanders, Richard Ferrufino, Jennifer Corbin, Malik Duff, Melsar Hernandez, Yubenis Sorto, Felix Ogleton, Ronald Coleman, Garland Moore, Pamela Williams, and Tracy Bowdwin to attend 2015 Baltimore Fire Expo. Commissioner Nelson seconded the motion, 4 ayes.
3. Commissioner Nelson made a motion to approve to purchase 2 new speakers for Headquarters meeting room from Sam Ash in the amount of \$380.00 each. Commissioner Williams seconded the motion, 4 ayes.

4. Commissioner Nelson made a motion to approve Malik Duff, Jonathan Prendergast, and Richard Ferrufino. Commissioner Bowdwin seconded the motion, 4 ayes.
5. Commissioner Tyler made a motion to purchase Class A Uniforms for Firefighter Malik Duff, Jonathan Prendergast, and Richard Ferrufino. Commissioner Nelson seconded the motion, 5 ayes. Commissioner Williams joined meeting at 10:04 PM
6. Commissioner Bowdwin made a motion to approve Mahogany Sanders, Jennifer Corbin, and Malik Duff for training on unit 736 pending their license status. Mahogany Sanders will not become a chauffeur until she finishes her EMT course. Commissioner Nelson seconded the motion, 5 ayes.
7. Commissioner Bowdwin made a motion to approve to purchase tough books and software for the 3 chiefs vehicles in the amount of \$33,305.50. Commissioner Tyler seconded the motion, 5 ayes.
8. Commissioner Tyler made a motion to approve to rebid the NYSERDA Lighting Bid. Commissioner Nelson seconded the motion, 5 ayes.
9. Commissioner Tyler made a motion to approve to get price quotes to get roof repaired at Headquarters. Commissioner Nelson seconded the motion, 5 ayes.
10. Commissioner Bowdwin made a motion to approve to schedule a meeting with Elite Construction to talk about RFP. Commissioner Nelson seconded the motion, 5 ayes.
11. Commissioner Tyler made a motion to accept the quote from A+ security camera upgrade in the amount of \$49,589.00. Commissioner Nelson seconded the motion, 5 ayes.
12. Commissioner Tyler made a motion to lease a new copier machine from Loyal Business for the District Treasurer's office. Commissioner Nelson seconded the motion, 5 ayes.
13. Commissioner Nelson made a motion to purchase a shed for Hose # 3 in the amount of \$2,000.00. Commissioner Williams seconded the motion, 5 ayes.

At 10:13 PM Commissioner Bowdwin made a motion to adjourn the meeting. Commissioner Nelson seconded the motion, 5 ayes.