

**ROOSEVELT FIRE DISTRICT
BOARD MEETING
July 08, 2015**

Meeting was called to order at 8:13 P.M. by Vice Chairman, Pamela Williams

Pledge to Flag by Commissioner Tyler followed by a moment of silence for departed members.

Roll Call: Commissioners Tyler, Nelson, and Williams were present; Commissioner Bowdwin (arrived at 8:55 PM) also present was, District Secretary Clara Eromosele, District Clerk Dena Alexander (excused), Treasurer John Whitchett and Deputy Treasurer Sutherland, Attorney Lance D. Clarke for Cooke and Clarke, was also present. Commissioner Garland Moore will be late

MINUTES: Regular meeting June 10, 2015 –Commissioner Nelson made a motion to approve the report. Commissioner Tyler seconded the motion, 3 ayes.

TREASURERS' REPORT: June 2015 Report –Commissioner Nelson made a motion to approve the report. Commissioner Tyler seconded the motion, 3 ayes.

COMMISSIONERS REPORTS:

Commissioner Tyler- Village Roofers is planning to start the roof this week. Blendex will be in the third week of August to redo the floor in the main meeting room. The sump pump had a problem. A piece of plastic was stuck in the system the problem has been fixed by rotor roter plumbers. Quotes for the bathrooms at Hose three are still pending. Fire police and Emergency Company rooms are being worked on. We also ordered diesel fuel should be in tomorrow and service contract from Gym source for maintenance of the equipment. Progress is being made on the washer and dryer for the gear. Miles Fence completed the work at Hose #1. The maintenance staff will make minor repairs to other areas of fence.

Commissioner Nelson – Preventive maintenance on all trucks are in progress. Unit 735 is still out for service has been delayed due to back order of parts scheduled to be back tomorrow. 734 scheduled to go out for preventive maintenance and pump test. Unit 7361 had a throttle repair. 737 side and body lights need repair or replacement due to energy drain. Scheduled for Hose and ladder tests in August. The Board and Chiefs must revisit the issue and produce a clear procedure for return to service. We must also do a better job of maintenance and accountability of equipment. Commissioner Nelson stated the grant for smoke detectors is underway. Equipment has been ordered (\$18,000 for 550 items) distribution will be done in conjunction with the Annual Department Fund drive.

Commissioner Williams - (No Report)

Commissioner Bowdwin- No Report-arrived late

ATTORNEY REPORT – Attorney Clarke reported that the bid for the lighting retrofits are to be returned on tonight we have three bids. He also prepared the bid documents for the Engine and received notice of claim from the Chief of the Department. All other items will be held over to Executive session.

CHIEFS' REPORTS- Chief Fennell, and Chief Wint were present.

Chief Wint submitted June LOSAP report via email. Half year report to be submitted to firefighters for review.

Chief Fennell- Submitted the Chiefs Agenda with request for funding of the explorers and request for change the locks on desks in the Department offices.

OLD BUSINESS

- Bid for NYSERDA suggested installations – Bids were open
- RFP for Architectural Services & Schedule for Hose #1 and commissioners offices (RFQ was extended to this meeting additional response received from Angelo Corva. Closed as of tonight's meeting. We will set up meeting will be set with all of the firms responding)
- Quotes for Roof Repair, three quotes received = Quote from Village roofers had the best price
- Truck specs for bid were reviewed in Executive Session
- Date for 2016 budget review set for 7/22/2015 8:00PM

At 8:28 PM the regular business was suspended for the opening of the Lighting Bids

At 8:36 PM the regular order of business meeting was resumed

NEW BUSINESS

- Review Elite Proposal for services Hose #1 project
- Review of time and attendance of Personnel
- Elite Tower Wireless Site Development

ITEM NO. 1: PAYMENT OF CLAIMS - 2015- 447 through 2015- 556 Motion made by Commissioner Tyler to approve payment of claims. Commissioner Nelson seconded the motion, 3 ayes.

ITEM NO. 2: PERSONNEL ISSUES: Were reviewed in Executive Session

At 8:42 PM Commissioner Nelson made a motion to go into executive session to discuss personnel items. Commissioner Tyler seconded the motion, 3 ayes.

At 10:08 PM Commissioner Tyler made a motion to reconvene. Commissioner Nelson seconded the motion, 4 ayes.

ITEM NO. 3 FACILITY RENTAL REQUESTS-

Roosevelt Community Revitalization Group; 7-08 and 7-09 8:30 AM to 4:00 PM

Commissioner Bowdwin made a motion to approve the request. Commissioner Tyler seconded the motion, 4 ayes

CHI ETA PHI Sorority Incorporated October 31st or alternate date of October 24th

Commissioner Bowdwin made a motion to table the request to obtain additional information.

Commissioner Nelson seconded the motion, 4 ayes.

ITEM NO. 4 UPCOMMING TRAINING TRIPS FOR APPROVAL -

- 08-25 2015 to 08-29-2015; International Association of Fire Chiefs; Atlanta, GA Commissioner

Nelson made a motion to approve the request for Chief Fennell, Chief Wint, Commissioner More, Commissioner Tyler, Commissioner Nelson and Treasurer John Whitchett to attend. Commissioner Tyler seconded the motion; 4 ayes

- 9-20-2015 to 9-26-2015; Fire Dept. Safety Officers Association; Fort Lauderdale FL-Commissioner Bowdwin made a motion to approve the request for Commissioner Tyler, Commissioner Nelson, Commissioner Moore and Ex-Captain Williams safety Officer to attend. Commissioner Tyler seconded the motion; 4 ayes.

- 01-18-2016 to 01-22-2016; Annual Apparatus Specification and Safety Symposium; Scottsdale, Arizona- Commissioner Tyler made a motion to approve the request for Commissioner Nelson and Chief Fennell to attend. Commissioner Nelson seconded the motion; 4 ayes.

ITEMS DISCUSSED IN EXECUTIVE SESSION:

1. Commissioner Tyler made a motion to approve the request to provide \$500.00 for the explorers program. Commissioner Nelson seconded the motion, 4 ayes.
2. Commissioner Nelson made a motion to accept the resignation of Firefighter Hendrick Fayette. Commissioner Bowdwin seconded the motion; 4 ayes. Subject to the return of all equipment belong to the District
2. Commissioner Bowdwin made a motion to approve the terms of the Elite Construction contract submitted to the District. Commissioner Tyler seconded the motion; 4 ayes.
3. Commissioner Tyler made a motion to approve the Gym Source Contract in the amount of \$1,200.00. Commissioner Nelson seconded the motion; 4 ayes
4. Commissioner Tyler made a motion to approve the terms of the Islandwide proposal in the amount of \$1,100.00 per month for a total of \$13,200 per year. Commissioner Nelson seconded the motion; 4 ayes
5. Commissioner Tyler made a motion to approve the letting of the Truck bid, for a Custom 1500 GPM Pumper Apparatus. Commissioner Nelson seconded the motion; 4 ayes

ADJOURNMENT

At 10:19 PM Commissioner Tyler made a motion to adjourn the meeting. Commissioner Bowdwin seconded the motion, 5 ayes.