

**ROOSEVELT FIRE DISTRICT
BOARD MEETING
September 16, 2015**

Meeting was scheduled for 9-09-2015, no quorum was present. The meeting was scheduled for 09/16/2015.

Meeting was called to order at 8:18 P.M. by Chairman, Garland Moore

Pledge to Flag by Commissioner Tyler followed by a moment of silence for departed members.

Roll Call: Commissioners Nelson, Tyler, Williams, Bowdwin, and Commissioner Moore were present; Also present was, District Secretary Clara Eromosele, District Clerk Dena Alexander, and Deputy Treasurer Sutherland, Treasurer John Whitchett. Attorney Lance D. Clarke for Cooke and Clarke, was also present.

MINUTES: Regular meeting August 12, 2015 –Commissioner Bowdwin made a motion to approve the report. Commissioner Tyler seconded the motion, 5 ayes.

TREASURERS' REPORT: August 2015 Report –Commissioner Nelson made a motion to approve the report. Commissioner Bowdwin seconded the motion, 5 ayes.

COMMISSIONERS REPORTS:

Commissioner Nelson – Submitted a written report see attached

Commissioner Tyler- The floor in the meeting room has been completed. Last week we had a leak in Fire Police Room was repaired and tiles replaced. Hopefully all leaks will be addressed in short order. There is a leak in the gutter area Hose #3 damaged tiles in rec room and over car port. We are in the process of cleaning gear according State regulations. The new PESCH guideline, we are in the process of reviewing the manual and will be passed to Chiefs, Commissioners and our Counsel to ensure we are in compliance. The Landscaping /irrigation contract has changed. FireCom went down in the entire County. We brought Ex-Chief Lee in to work the Radio room. We found we need to install a dedicated line in the radio room for FireCom.

Commissioner Williams – There is an issue with the ceiling in the Truck Company office a wire needs to be replaced. The maintenance crew will address. The explorers program is well underway. We will be working with the middle school on recruitment. Members of the Explorers will get physicals from the District Doctor to ensure that the members are physically fit to endure the training. Chief Bryant in Mineola indicated that he has turnout gear that the explorers may use for training.

Commissioner Bowdwin- Commissioner Bowdwin and Commissioner Williams took the Explorers out bowling as an incentive. For the past few weeks they held classroom training. The router for the E-Dispatch has been replaced. It is now up and running.

Commissioner Moore –Thanked Commissioner Bowdwin, Williams and Chief Riddick for coming out to work with the Explorers. He also indicated that he wanted to setup a meeting with the Department and Chiefs for training and a system to document training and qualifications. Accountability for instructors, Chiefs and officers that sign off on the training completed.

ATTORNEY REPORT – Attorney Clarke reported that the bid for the lighting retrofits are to be returned on tonight we have three bids. He also prepared and submitted to Newsday the bid documents for the Engine that was withdrawn. He was informed that there was a problem with the documents provided and the bid was thrown out for rebid. Island Wide technology contract was reviewed and an opinion letter was submitted to the board. The By-Laws should be used to review procedures regarding medical returns to service to avoid potential liability. All other items will be held over to Executive session.

CHIEFS’ REPORTS- Chief Riddick was present. Chief Fennell and Chief Wint were excused.

Chief Wint submitted August’s LOSAP report via email

Chief Fennell- Submitted the Chiefs Agenda with request and personnel matters

OLD BUSINESS

- **Truck Specs for Re-Bid** - Commissioner Tyler made a motion to table the truck bid selection for further review. Commissioner Nelson seconded the motion, 5 ayes
- **Islandwide Technology Contract** – Contract has been approved at prior meeting and Paul Mistretta has started work.
- **District Elections** – Commissioner Tyler made a motion to approve the date of the election for 12-08-2015. Commissioner Nelson seconded the motion, 5 ayes.
 - The District Elections will use the lever machines in 2015 and will move to the electronic machines in 2016.
- **District 2016 Budget Process-** Commissioner Bowdwin made a motion to set the date of 09-28-2015 8:00 PM to hold a special meeting to adopt the 2016 proposed budget. Commissioner Nelson seconded the motion, 5 ayes.

NEW BUSINESS

- **Selection of Architecture and Engineering services for Hose#1 and HQ project.**
 - Commissioner Nelson made a motion to reject all proposals from the RFQ and request new proposals. Commissioner Tyler seconded the motion, 5 ayes.

ITEM NO. 1: PAYMENT OF CLAIMS - 2015- 642 through 2015-695 Motion made by Commissioner Nelson to approve payment of claims. Commissioner Williams seconded the motion, 5 ayes.

ITEM NO. 2: PERSONNEL ISSUES: Were reviewed in Executive Session

At 8:59 PM Commissioner Nelson made a motion to go into executive session to discuss personnel items. Commissioner Williams seconded the motion, 5 ayes.

At 10:26 PM Commissioner Nelson made a motion to reconvene. Commissioner Tyler seconded the motion, 5 ayes.

ITEM NO. 3 FACILITY RENTAL REQUESTS- NONE

ITEM NO. 4 UPCOMMING TRAINING TRIPS FOR APPROVAL -
Changes to Annual Apparatus Specification and Safety Symposium trip to Arizona.

ITEMS DISCUSSED IN EXECUTIVE SESSION:

1. Commissioner Bowdwin made a motion to deny the Chief's request to wrap 738. Commissioner Nelson seconded the motion 5 ayes.
2. Commissioner Nelson made a motion to approve the request from Ex-Chief Robinson for life membership. Commissioner Tyler seconded the motion 5 ayes
3. Commissioner Bowdwin made a motion to deny the request from Fire Police to attend the Leadership Training Program at Nassau County Community College. Commissioner Nelson seconded the motion, 5 ayes.
4. Commissioner Bowdwin made a motion to approve the request from Captain Judy Miller however the event must be moved to Hose & Engine Company #3 facilities on Sunday October 18, 2015 from 11:30 to 4:00 PM. Commissioner Nelson seconded the motion, 4 ayes, and 1 abstention.

ADJOURNMENT

At 10:31 PM Commissioner Bowdwin made a motion to adjourn the meeting. Commissioner Williams seconded the motion, 5 ayes.