

**ROOSEVELT FIRE
DISTRICT BOARD
MEETING
January 13, 2016**

Meeting was called to order at 9:08 P.M. by Chairman, Garland Moore

Pledge to Flag Roll Call: See Re-org at 7:00 PM

MINUTES: Regular meeting December 09, 2015 –Commissioner Bowdwin made a motion to approve the report. Commissioner Williams seconded the motion, 5 ayes.

TREASURERS’ REPORT: December 2015 Report –Commissioner Tyler made a motion to approve the report. Commissioner Nelson seconded the motion, 5 ayes.

COMMISSIONERS REPORTS:

Commissioner Tyler- Thanked everyone for working on building and grounds during his time away from the District. He reported that he is currently working on getting quotes for repairs to the garage door at Hose #3. He reviewed the Chiefs’ qualifications and need to change the by-laws on qualifications for the Chiefs. Commissioner Tyler is also looking into the status of the computers in the Chiefs’ cars and whether or not they are working. He also indicated that there are ongoing issues with smoking in the buildings, signs will be going up tomorrow. Commissioner Tyler indicated that there were kids playing in the Bay areas which will cause a liability issue for the District. Commissioner Tyler also indicated that the Board needs to look into getting gear for the Explorers some other Districts may be of assistance. We have some on hand that we may be able to use. He would also like to see that the Explorers are getting knowledge and hands on experience of the Fire service.

Commissioner Nelson – Submitted a written report see attached

Commissioner Bowdwin: Reviewed the architectural drawings from the last meeting for the Park Avenue building and the renovations to Headquarters. He submitted comments and changes to the Secretary to forward to Angelo Corva’s office. The Junior Firefighters are going well. We have 8 kids participating. The Junior Firefighters will be outfitted with official uniforms. They will get CPR training and will also train with each of the Department companies. The schedule will consist of one drill one class room activity and one social activity that they decide on.

Commissioner Williams: Commissioner Williams requested that TRANE come in for service. The temperature in rooms are freezing. The Fire police room is also cold.

Commissioner Moore – Stated money is going to be tight starting in January as we move forward with the District projects. The Board is requesting wish lists be developed by companies during the year, that way by the time August comes for the District Budget all of the company requests will be in . If items that are not on the Budget will not be addressed during

the year. Company members will also only take one training trip either EMS or Fire not both trips.

ATTORNEY REPORT - Attorney Clarke is traveling from Albany and is excused

CHIEFS' REPORTS- Chief Riddick, Chief Fennell, and Chief Wint were excused. Chief Wint submitted the LOSAP report via email. Chief Riddick- Submitted the Chiefs Agenda with requests and personnel matters

OLD BUSINESS -

- **Hose #1 / Headquarters Project**
 - Amendment to Architect Contract
 - RFP For Construction Manager
 - Acquisition of additional property
 - Timeline for referendum and community meetings
- **Direct Cleaning Proposal - Ratification of decision**
 - Commissioner Nelson made a motion to accept the quote from Direct Cleaning Services for 2 days per week at the cost of \$1,480.00 per month. Commissioner Tyler seconded the motion, 5 ayes.

NEW BUSINESS -

- Chamber of Commerce request for Facility use and assistance with Blood Drive March 12, 2016- Motion by Commissioner Bowdwin to table for further review to ensure that date doesn't conflict with the annual Department Blood drive. Commissioner Nelson seconded the motion, 5 ayes
- Hometown quote to change age for LOSAP to 62
 - Commissioner Nelson made a motion to put a referendum on the December 2016 ballot to change the entitlement age for LOSAP to 62 years. Commissioner Williams seconded the motion, 5 ayes.

ITEM NO. 1: PAYMENT OF CLAIMS - 2015- 873 through 2015-1019 Motion made by Commissioner Tyler to approve payment of claims. Commissioner Nelson seconded the motion, 5 ayes.

ITEM NO. 2: PERSONNEL ISSUES: Were reviewed in Executive Session

At 9:35 PM Commissioner Williams made a motion to go into executive session to discuss personnel and legal items. Commissioner Nelson seconded the motion, 5 ayes.

At 10:13 PM Commissioner Bowdwin made a motion to reconvene. Commissioner Tyler seconded the motion, 5 ayes.

ITEM NO. 3 FACILITY RENTAL REQUESTS-

- Roosevelt Community Revitalization Group request for use for training with Hofstra University; February 01, 2016 to February 05, 2016 9:00 AM to 5:00 PM
 - Commissioner Bowdwin made a motion to approve the request. Commissioner Nelson seconded the motion, 5 ayes.

- Request from Legislator Kevan Abrahams to use facility for Tax Grievance Workshop on February 24, 2016 1:00 PM to 3:00 PM
 - Commissioner Nelson made a motion to approve the request. Commissioner Bowdwin seconded the motion. 5 ayes.

ITEM NO. 4 UPCOMMING TRAINING TRIPS FOR APPROVAL - NONE

ITEMS DISCUSSED IN EXECUTIVE SESSION:

1. Commissioner Nelson made a motion to purchase uniforms pants and shirts for the Junior Explorers members at the cost of \$178.00 per child. Commissioner Tyler seconded the motion, 5 ayes.
2. Commissioner Tyler made a motion to approve the Chief's request to drop Ramon Pereira from the rolls of the Roosevelt Fire Department. Commissioner Nelson seconded the motion, 5 ayes.
3. Commissioner Tyler made a motion to adopt the new probation evaluation and Skills training level manual. Commissioner Bowdwin seconded the motion 5 ayes. Commissioner Tyler also requested that written notification be sent to the Chiefs Office.

ADJOURNMENT

At 10:20 PM Commissioner Bowdwin made a motion to adjourn the meeting. Commissioner Williams seconded the motion, 5 ayes.