

**ROOSEVELT FIRE
DISTRICT BOARD
MEETING
May 11, 2016**

Meeting was called to order at 8:33 P.M. by Commissioner Wayne Nelson

Pledge to Flag led by Commissioner Tracey Bowdwin followed by a moment of silent prayer for departed members.

Roll Call: Commissioners Bowdwin, Williams, Nelson, Tyler, and Commissioner Moore were present. Also present were District Secretary Clara Eromosele, District Clerk Dena Alexander, Treasurer John Whitchett, and Deputy Treasurer Trina Sutherland was excused. Attorney Lance D. Clarke was also present.

MINUTES: Regular meeting April 13, 2016 –Commissioner Nelson made a motion to approve the report. Commissioner Bowdwin seconded the motion, 5 ayes.

TREASURERS' REPORT: April 2016 Report –Treasurer John Whitchett reported that the 1st half taxes \$37,882.37 short. Payment expected was the PSEGLI PILOT funds held in the event that the County loses the lawsuit. Treasurer Whitchett stated that he, and several other Districts, are following-up with the Town of Hempstead on the matter and are still waiting for a response. Commissioner Bowdwin made a motion to approve the report with the inclusion of the note concerning the funds. Commissioner Nelson seconded the motion, 5 ayes

COMMISSIONERS REPORTS:

Commissioner Bowdwin: The Explorers pancake breakfast April 03, 2016, was successful. There was a great turnout and they received lots of support. The group raised \$1,000 for their use. A Meeting was held with Angelo Corva and Elite construction.

Commissioner Nelson – Submitted a written report see attached.

Commissioner Tyler –The Equipment should be tagged placed with the Chiefs office and the Chiefs should give it to the Commissioners in an area to be determined at a later date. The Board approved the purchase of a new dish washer and microwave for hose #3. The Dishwasher at Headquarters rubber trays must be ordered and staff will be trained on the use of the washers. The grounds are in order. The pine tree in the back of the parking lot was taken down due to the dangerous branches that were about to fall and possibly hurt someone. The dryer and the gear washer are not working and should be scrapped. Fire pumps will provide three quotes to eliminate the use of hose from truck. The existing pump needs to be replaced. A new one will should be ordered.

Commissioner Williams: Commissioner Williams indicated the AED ordered from GE Pickering came in we are waiting for the Pads before putting them in service. Emergency Company Members will be trained on the use. The garage door for 7361 is not working properly and needs to be addressed.

Commissioner Moore: We need to revisit the Chauffeurs on 30 day suspension. Will discuss in executive session under personnel.

ATTORNEY REPORT – Attorney Clarke provided an opinion letter regarding the TRANE contract renewal and the membership in US Communities. Counsel also sent letter to both owner regarding the Park Avenue project. We have received no response to date.

CHIEFS' REPORTS- Chief Riddick was excused. Chief Wint submitted the LOSAP report via email. Chief Riddick- Submitted the Chiefs Agenda with requests and personnel matters. Commissioners Nelson thanked the Chief for the additions to the report. It will only be required on a quarterly basis. He requested a list of sick non-Firematic members to be included in the report. So that they will be covered for their percentages requirement.

Chief Fennel indicated that unit 733 is slated to be completed next month. Truck Committee will do final inspection at the end of next month.

Once the Board approves the applications, the Secretary will send members for physicals. Once they pass the physical the Chiefs should speak to the individuals again prior to swearing in any new members.

The Chiefs are requesting brackets to install fire scenes on the walls on the second floor. The Commissioners also discussed installing the brackets to mount pictures of past Chiefs.

Commissioner Nelson clarified the costs to move the air filling station and the electrical work for installation inside is one item.

The purchase from South Shore is for purchase of the pump and other equipment items which are not related to the air filling station.

OLD BUSINESS

- **Hose #1 / Headquarters Project**
 - Update notes from meeting with Elite Construction
 - Waiting on the resolution from Angelo Corva's office
 - Update on acquisition of additional property

- Commissioner Tyler made a motion to have an appraisal completed on the property at (north of Fire house) 59 park Ave. Commissioner Bowdwin second the motion, 5 ayes.
- **Headquarters and Hose #3 Lighting Retrofit Project**
 - Schedule for PSEG Inspection
 - Still waiting for a date to be scheduled by PSEGLI
- **Vehicle Driving Policy**
 - Commissioner Bowdwin made a motion to approve. Commissioner Williams seconded the motion, 5 ayes.
- **Quote to purchase Global 20" Heavy Duty Automatic Floor Scrubber \$4,569.00**
 - Board needs two additional quotes for purchase
- **TRANE Contract and update of equipment** (Tabled for paperwork)
- **Quote for replacement of Bathroom stalls and Doors \$3,990.00** (Tabled for additional quotes)
- **Cost of moving Scott Compressor and revolve air indoors**
 - **Coastal Fire Systems \$1,450.00**
 - **Center Island Electric \$2,940.00**
(Commissioner Tyler made a motion to approve the purchase to move. Commissioner Bowdwin seconded the motion, 5 ayes)
 - **South Shore Fire & Safety \$2,474.00** (Tabled for accurate information)

NEW BUSINESS

- **Dispensing of District Funds to the Department-** Commissioner Tyler made the motion that the District Secretary will give notification to Chiefs' office that the District will withhold payment of claims requested for inspection until such time as the Chiefs' office has provided proof that the Department funds have an annual audit.
- **Cleaning Company Contract Renewal-** Commissioner Tyler made a motion to renew the cleaning contract with Direct Cleaning \$1,500.00 per month at 8 times per month for a period of one year. Commissioner Williams seconded the motion, 5 ayes.
- **Hope Day Saturday June 4, 2016 -** Referred to the Chiefs' Office

ITEM NO. 1: PAYMENT OF CLAIMS - 2016- 343 through 2016-417 Motion made by Commissioner Tyler to approve payment of claims. Commissioner Nelson seconded the motion, 5 ayes.

ITEM NO. 2: PERSONNEL ISSUES: Reviewed in Executive Session
Commissioner Bowdwin made a motion to approve an increase in salary for V. Livingston of 2% (18.56 x 2% = 18.93 per hour)

At 9:21 PM Commissioner Bowdwin made a motion to go into executive session to

discuss personnel and legal items. Commissioner Nelson seconded the motion, 5 ayes.

At 10:52 PM Commissioner Bowdwin made a motion to reconvene. Commissioner Williams seconded the motion, 5 ayes.

ITEM NO. 3 FACILITY RENTAL REQUESTS-

- Request by Legislator Kevan Abrahams to use Department Grill for June 11, 2016 sent to Chiefs office for approval

ITEM NO. 4 UPCOMMING TRAINING TRIPS FOR APPROVAL -

- **EMS Expo Fire 2016 NYS Association Fire Chiefs 110th annual Conference and Expo Verona NY June 16th to June 18th 2016-** (Tabled for list of attendees)
- **AFDNYS Fall conference and vendor Expo Saratoga NY October 13, 2016 to October 16th, 2016.** (Motion by Commissioner Tyler to approve Alexander, Eromosele, Nelson, Whitchett and Tyler to attend. Commissioner Bowdwin seconded the motion, 5 ayes)

ITEMS DISCUSSED IN EXECUTIVE SESSION:

1. Chief Riddick request to be allowed to hang pictures on the second floor will be handled by the house committee as normal business.
2. Chief Riddick notified the Board that the Annual Department physical with IOMR will be held on October 08, 2016.
3. Chief Riddick responded to email from the District Secretary regarding Commissioner Nelson's request for active, inactive, medical leave, military etc. was included in Chief Wint's report for tonight's meeting
4. Chief Riddick informed the Board that the Department will hold its annual picnic on July 31st, 2016 @ 11:00 am at Camp Coleman. Commissioner Bowdwin made a motion that the District provide refreshments not to exceed \$5,000 or last year's budget, whichever is less. Commissioner Williams seconded the motion, 5 ayes.
5. Chief Riddick submitted letter of resignation and request for life membership from Ex-Captain Mattie Williams. The Board requested that Ex-Captain Miller provide a signed application for life membership.

ADJOURNMENT

At 11:02 PM Commissioner Bowdwin made a motion to adjourn the meeting. Commissioner Williams seconded the motion, 5 ayes.-