

**ROOSEVELT FIRE  
DISTRICT BOARD  
MEETING  
July 13, 2016**

Meeting was called to order at 8:15 P.M. by Commissioner Garland Moore

Pledge to Flag led by Commissioner Pamela Williams followed by a moment of silent prayer for departed members.

Roll Call: Commissioners Bowdwin, Williams, Nelson, and Commissioner Moore were present. Commissioner Tyler was excused. Also present were District Secretary Clara Eromosele, District Clerk Dena Alexander, Treasurer John Whitchett, and Deputy Treasurer Trina Sutherland was excused. Attorney Lance D. Clarke was also present.

**MINUTES: Regular meeting June 08, 2016** -Commissioner Nelson made a motion to approve the report. Commissioner Bowdwin seconded the motion, 4 ayes.

**TREASURERS' REPORT:**

**Revised June 2016 Report-** Commissioner Nelson made a motion to approve the report. Commissioner Williams seconded the motion, 4 ayes

**COMMISSIONERS REPORTS:**

**Commissioner Bowdwin:** The Computer Tablets in the Chiefs' working in 7301 and 7302 fully operational. 7300 car has a problem connecting to the unit. The tablet was taken out of the car and will be sent to Island Tech the SIM card is not working. The Chief requested GPS mapping for NYC as well as the Hydrant Map. Commissioner Bowdwin will provide information to Alpine software for quote.

**Commissioner Williams:** There is a shortage of pagers for new members coming. Requests that Commissioners be mindful that probationary members are getting repeaters and officers don't have repeaters. Commissioner Nelson indicated that probationary members should only receive the app for their phone so that when they leave we don't have inventory issues. The Board discussed Chiefs vs Commissioners distributing of inventory? The commissioners were giving out inventory to resolve the issue of keeping track of the equipment.

**Commissioner Nelson -** The new truck 733 has arrived from Louisiana and is at Neville being prepped with radios and equipment. Commissioner Nelson indicated that he has repurposed as much equipment that he could to outfit the new apparatus. There is some items that must be purchased. The Hurst tool located on 735 is out for service it has been returned and is being stored in a loose compartment. 732 is at Hendrickson for P&M and repaired to the officer side compartment. The incident of 06-26-2016 looks like about \$2,000 for repairs to the building and \$ 8 to \$10 thousand repairs to the truck. We are waiting on reports on the matter. 7310 dead battery issues sent to mobile fleet keeps training. The maintenance staff is doing painting at Hose #3 and headquarters.

**Commissioner Moore:** Attended New Orleans Louisiana the new 733 looks good. There was a 119 page specification which was reviewed and changes needed to be made and a change order was issued during the inspection. In regards to the new qualifications for the Chiefs, his recommendations are that the current Chiefs should be grandfathered in. Commissioner Bowdwin indicated that that was the intent. Commissioner Moore indicated that it was not clear and wanted to clarify.

**ATTORNEY REPORT** – His report only refers to the construction project, which will be reviewed in executive session. Also the Board needs to review the renewal of the Lexis Nexis contract and will also review Westlaw before renewal to see what is offered and whether they can provide a better offer. He indicated that he will get with the Treasurer to make a decision on the contract.

**CHIEFS' REPORTS-** Chief Riddick and Chief Fennell were excused. Chief Wint was in attendance and submitted the LOSAP report via email. His report included 6 month review and June report. Letters have been sent to delinquent members. Chief Riddick did not submit the Chiefs Agenda for the meeting.

#### OLD BUSINESS -

- **Hose #1 / Headquarters Project**
  - Update on acquisition of additional property
    - Quotes for Appraisal Services
      - All City Appraisals \$450.00
      - **Michael Mullahey \$350.00-** Commissioner Williams made a motion to accept the quote for appraisal services from Michael Mullahey. Commissioner Bowdwin seconded the motion, 4 ayes.
- **Headquarters and Hose #3 Lighting Retrofit Project-** We are still waiting for the Facilities Solution Group to respond to inquiries for a start date.
- **Insurance Carrier conditional renewal General Liability Package** Regarding Park Ave Building, Coverage was bound changing the valuation of the building and contents pending demolition of the property and construction.

#### NEW BUSINESS -

- **Trane Water Treatment Services (biofilms and the impact on cooling systems water related problems)-** District Secretary to contact Trane for additional information about water treatment & Cooling Towers
- **LightPath acquired by Altice-** Letter notification only
- **South Shore Fire & Safety Quote for Scott 380 Thermal Imager Camera Spot Tracker \$9,448.00** – Commissioner Bowdwin made a motion to approve the purchase. Commissioner Nelson seconded the motion, 4 ayes.

- **Mayday Communications Motorola XPR5550 UHF mobile 1000 Channel 40 Watts \$7,641.38** – Commissioner Williams made a motion to approve the purchase. Commissioner Nelson seconded the motion, 4 ayes.
  - 6 Radios @ 946.75 Each
  - 6 leather Cases @ 39.00 Each
  - 6 FDNY Shoulder strap @43.98 Each
  - 6- Speaker Mic @89.00 each
  - 1 Bank Gang Charger @529.00
  - 1 Low Band Radio repair @ 400.00
- **Precision Art Ltd. Lettering & Striping of Engine 733 \$4,500.00** – Commissioner Bowdwin made a motion to approve the purchase. Commissioner Nelson seconded the motion, 4 ayes.
- **Change Order for 733 Purchase, \$3,850.00-** Commissioner Nelson made a motion to approve the Charges. Commissioner Bowdwin seconded the motion, 4 ayes.

**ITEM NO. 1: PAYMENT OF CLAIMS - 2016- 418 through 2016-499** Motion made by Commissioner Bowdwin to approve payment of claims. Commissioner Nelson seconded the motion, 4 ayes.

**ITEM NO. 2: PERSONNEL ISSUES: NONE**

At 9:00 PM Commissioner Nelson made a motion to go into executive session to discuss personnel and legal items. Commissioner Williams seconded the motion, 4 ayes.

At 9:50 PM Commissioner Nelson made a motion to reconvene. Commissioner Bowdwin seconded the motion, 4 ayes.

**ITEM NO. 3 FACILITY RENTAL REQUESTS-**

Roosevelt Community Revitalization Group/ Choice for All request for use of the Headquarters main meeting room for August 30, 2016 6pm to 8:30pm for community meeting, dissemination of community assessment report. Commissioner Nelson made a motion to approve the request. Commissioner Williams seconded the motion, 4 ayes.

**ITEM NO. 4 UPCOMMING TRAINING TRIPS FOR APPROVAL - NONE**

**ITEMS DISCUSSED IN EXECUTIVE SESSION:**

**ADJOURNMENT**

At 9:54 PM Commissioner Nelson made a motion to adjourn the meeting. Commissioner Bowdwin seconded the motion, 4 ayes